



## WASHINGTONBOROUGH HALL

### **Conference Information and Tariffs**

We are able to provide 4 conference rooms with delegate numbers listed in the table below.

Facilities can be hired on a room-only basis, day delegate or 24 hour residential rate. We can provide accommodation for twelve delegates in single occupancy rooms.

Current prices are shown on the following page. Please do not hesitate to contact the hotel should you require any further information.

<b>Room</b>	<b>Theatre</b>	<b>Boardroom</b>	<b>U- Shape with chairs</b>	<b>Open Square with tables</b>	<b>Cabaret</b>	<b>Classroom</b>
Sibthorpe	50	24	25	24	35	30
Ingleby	30	16	20	20	16	16
Burland	30	20	20	20	25	25
Snug	-	8	-	-	-	-

All delegates are served lunch in The Dining Room Restaurant or Sibthorpe Room and are given a choice of three or four options for each course. Buffets are to be served in the conference rooms. Please ask for details.



## WASHINGBOROUGH HALL

### Conference Prices:

Day Delegate Rate	1 Course Lunch	£25.00 + VAT
	2 Course Lunch	£27.50 + VAT

All rates include Water, Cordials, Room Hire, Equipment Hire, Coffee & Biscuits on arrival, mid-morning and mid-afternoon. Supplements apply for Breakfast Rolls, Danish Pastries & Cakes.

½ Day Conference with Breakfast	£17.50 + VAT
½ Day Conference with 1 Course Lunch	£20.00 + VAT
½ Day Conference with 2 Course Lunch	£22.50 + VAT
*24 Hour Delegate Rate	£137.50 + VAT

\*This includes Dinner, Bed and Breakfast, Room Hire, Equipment Hire and 2 Course Lunch

### Room Hire Only:

Sibthorpe	Half Day	£100.00 + VAT
	Full Day	£175.00 + VAT
Burland	Half Day	£75.00 + VAT
	Full Day	£120.00 + VAT
Ingleby	Half Day	£75.00 + VAT
	Full Day	£120.00 + VAT
Snug	Half Day	£75.00 + VAT
	Full Day	£100.00 + VAT

The above prices include Water and Cordials in the room and if hired for a full day, coffee on arrival only.



## WASHINGTON Borough HALL

Additional prices below apply to **Room Hire Only**:

Flip Chart	£5.00 + VAT
OHP and Screen	£25.00 + VAT
Video and TV	£15.00 + VAT
DVD	£50.00 + VAT
Data Projector	£50.00 + VAT
Laptop	£50.00 + VAT
1 Course Lunch	£12.50 + VAT
2 Course Lunch	£14.50 + VAT
Buffet	£12.95 + VAT
Breakfast Rolls	£3.50 + VAT
(Sausage, Bacon or Vegetarian Quorn option available when pre-ordered)	

### **Additional services regardless of room hire:**

Tea & Coffee (inc biscuits)	£1.80 + VAT per head
Afternoon Cake selection (2 cakes per person)	£2.50 + VAT per head
Danish Pastries	£1.50 + VAT per head
Fax	£0.75 + VAT first page, 25p per page after
Photocopies	£0.10 + VAT
E-mail	£1.00 + VAT

### **Buffet Menu**

- (V) Selection of Sandwiches
- Honey & Mustard Boston Sausage
- Coronation Chicken Vol Au Vents
- (V) Mushroom & Spinach Galettes
- Quail Scotch Eggs
- (V) Individual Goats Cheese & Caramelised Red Onion Tartlets
- (V) Victoria Sponge Cake

Cancellation Policy- 1 month to 2 weeks 25%, 2 weeks to 48hrs 50%, Less than 48hrs Full Charge



WASHINGTON  
HALL

**Sample Conference Two Course Lunch**

**For Main Course.....**

Pork Fillet Stroganoff  
with Rice  
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Oven Baked Salmon  
with Lemon & Caper Butter  
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(V) Cherry Tomato & Goats Cheese Frittata

**For Dessert.....**

Crème Brulee  
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Lime & Coconut Tart